

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY

2:00 P.M.

FEBRUARY 10, 2004

PRESENT:

Jim Shaw, Chairman
Bonnie Weber, Vice Chairman
David Humke, Commissioner*
Jim Galloway, Commissioner
Pete Sferrazza, Commissioner

Amy Harvey, County Clerk
Katy Singlaub, County Manager
John Rhodes, Legal Counsel

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

04-91 AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Galloway, seconded by Commissioner Sferrazza, which motion duly carried with Commissioner Humke absent, Chairman Shaw ordered that the agenda for the February 10, 2004 meeting be approved, with the following amendments: **Delete:** Item 6K(2), Approve agreement for the processing of an amendment to the Reno-Stead Corridor Joint Plan for the Beckwourth/McMullen property. **Delete:** Item 9, Sierra Forest Fire Protection District.

***2:10 p.m.** Commissioner Humke arrived at the meeting during Public Comments.

04-92 PUBLIC COMMENTS

Carl Adams, Washoe County Backcountry Coalition, spoke regarding Fortynine Mountain Road and the encroachment on public roads without due process. He asked the Board to review staff progress on this project and to provide staff with the support and resources necessary. County Manager Katy Singlaub stated she would provide the Board with reports on those issues.

Gary Schmidt, Washoe County resident, asked the Board not to rush any decisions and build a AAA ballpark in the wrong location. He said the Sparks Planning Department and the Regional Planning Commission have differing views on community significance and the impact of the project on the people in the area. He submitted a current copy of *Reno News & Review* and cited an article that supported his views.

Eddie Anderson, local resident, reported a fatal accident yesterday on Highway 395 and Towne Road. He requested the placement of a light or some type of warning mechanism to help prevent future accidents and fatalities in that area.

Al Hesson, Reno resident, spoke out against George W. Bush and said he cannot stop telling lies. He addressed the President's failures to create more jobs for the nation and a viable prescription drug plan for seniors under Medicare. He commented he feels that most Americans long for the peace and prosperity of the Bill Clinton years.

Sam Dehne, Reno resident, noted he attends all the government meetings. He gave a history of the "Sam Dehne clock" that did not exist in 1994 when he arrived on the scene. He said the meetings might as well be shut down if folks cannot speak more than one minute.

04-93 COMMISSIONERS'/MANAGER'S ANNOUNCEMENTS

Commissioner Galloway addressed the 2477 Roads issue and said he would like to know if there were additional roads that might qualify. He suggested staff update the list. He noted that the secondary access road to Belli Ranch has been mentioned as a possibility and that it might qualify as such a road.

County Manager Katy Singlaub announced that Tom Gadd, Public Works Director, was a keynote speaker at the Nevada Association of Counties (NACO) Justice and Public Safety Steering Committee meeting. Mr. Gadd talked about the County's many interlocal agreements, such as the Emergency Operations and Dispatch Center, the Public Safety Training Center, the 800-MHz Regional Radio System and the Animal Control Project.

Chairman Shaw announced that he represented the Commission last Thursday at the ribbon cutting of the Evans Creek Trail. Patty Baker, Evans Creek Project Coordinator, presented the Board with a plaque and certificate of appreciation for outstanding contribution to and collaboration in the Evans Creek Trail Improvement Project.

Commissioner Weber thanked all those involved with the Neighborhood Services Town Hall Meeting and noted that it was well attended. She said there was an open house in the foyer beforehand, which was a good opportunity for people to ask questions.

Chairman Shaw noted an article in the newspaper yesterday regarding Burning Man, Black Rock LLC, and the County coming to some resolutions on issues, and he thanked Commissioner Weber for being instrumental in seeing this come to fruition.

Commissioner Sferrazza explained he recently attended a NACO meeting, and he updated the Board on the issues that were discussed. He stated a resolution regarding Question 8 was passed by NACO, sent to the legislature, and the legislature has ignored the vote. He said it was then proposed to start a citizen's initiative, and he asked the District Attorney to review it. He further explained the initiative would prohibit the Nevada legislature and state agencies from issuing new regulations, which mandate counties or cities to provide services or conduct activities requiring additional spending, without the legislature appropriating sufficient state funding. He requested the matter be placed on the agenda for February 24, 2004.

Chairman Shaw recognized three Damonte Ranch High School freshmen from Girl Scout Troop #3, who attended the meeting in partial fulfillment of requirements for gaining their Silver Award, the second highest award that can be earned in Girl Scouts.

Ms. Singlaub thanked the Board of Equalization members, staff, Assessor's Office, and the citizens who were currently going through the process of tax valuation appeals, and noted that it was democracy in action. She acknowledged the hard work of the Board of Equalization members and the Clerk's staff, and stated their dedication was appreciated. She acknowledged the request from Commissioner Sferrazza to have the appropriate people address the Golden Valley land fire hazard that was brought forward through code enforcement.

04-94 RESOLUTION – SIERRA NEVADA MONTESSORI SCHOOL, INC. - DISTRICT ATTORNEY

Upon recommendation of Blaine Cartlidge, Deputy District Attorney, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, it was ordered that the following Resolution be adopted and Chairman Shaw be authorized to execute the same.

RESOLUTION

Directing the County Treasurer to Refund Taxes

WHEREAS, the Board of Commissioners of Washoe County, pursuant to NRS 354.220-354.240, has the authority to direct the County Treasurer to refund money paid into the County Treasury; and

WHEREAS, Sierra Nevada Montessori School, Inc. ("Taxpayer") made application for refund of real property for three fiscal years: 1999-2000, 2000-2001 and 2001-2002, on APN 162-010-22; and

WHEREAS, the Taxpayer has overpaid taxes for only the 2001-2002 fiscal year in the total amount of \$15,155.67, as set forth in part in the Washoe County District Attorney Opinion No. 6424 and as determined by the Board of Commissioners of

Washoe County at its meeting on January 13, 2004, when the Board found that the Taxpayer has just cause for making a refund application for only the 2001-2002 fiscal year but not for the other two fiscal years, as discussed in the Board's Decision approved and signed contemporaneously herewith, and further that the granting of the refund for fiscal year 2001-2002 would be equitable.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF WASHOE COUNTY AS FOLLOWS:

1. That the Treasurer of Washoe County is authorized and directed to refund to Sierra Nevada Montessori School, Inc., a total of \$15,155.67, which is the amount of the taxes overpaid for the 2001-2002 fiscal year on APN 162-010-22.
2. The Treasurer of Washoe County is further directed to debit the account of each governmental entity that has shared in the excess of the taxes collected in error for its prorata share of the refund.

04-95 PURCHASING AUDIT REPORT – INTERNAL AUDITOR

Upon recommendation of Bill Mikawa, Internal Audit Manager, on motion of Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Shaw ordered that the plan to implement the recommendations made in the decentralized purchasing audit report, as outlined in the agenda memorandum dated February 10, 2004, be approved.

04-96 ACCEPTANCE OF DONATIONS – KIDS KOTTAGE – SOCIAL SERVICES

County Manager Katy Singlaub commented on the fundraising efforts for the Kids' Campus Activity Center, and noted that staff has proposed to come before the Board with an agenda item to give a full status report. She said approximately \$600,000 had been raised to date for the project.

Commissioner Galloway acknowledged the people who made donations for the Kids Kottage Emergency Shelters.

Upon recommendation of Mike Capello, Social Services Director, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Shaw ordered that the following cash donations, in the amount of \$1,100, for the construction of the Kids' Campus Activity Center for the children in emergency shelter care, be accepted with the Board's gratitude:

CASH DONATIONS

DONOR	AMOUNT
Chris and Kathy Carter	\$ 100.00
Paul Shonnard, M.D.	\$ 500.00
May Shelton	\$ 500.00
Total	\$ 1,100.00

It was further ordered that the Comptroller be directed to make the account change as listed below:

INCREASE REVENUES	
Account	Amount
20094-48400 (Donations-General)	\$1,100.00

04-97 ACCEPTANCE OF DONATIONS – FOSTER CARE /ADOPTION – SOCIAL SERVICES

Commissioner Galloway acknowledged the people who made donations for the Social Services Foster Care Adoption Services.

Upon recommendation of Mike Capello, Social Services Director, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Shaw ordered that the following cash donations, in the amount of \$5,505, to benefit children who are in foster care and adoption through the Social Services Department, be accepted with the Board's gratitude:

CASH DONATIONS

DONOR	AMOUNT
Crystal Bay Marine	\$ 300.00
Trammel Crow Construction	\$ 100.00
Charter Communication	\$ 500.00
Adoption Run Entry Fees	\$ 2,772.00
The Hartford	\$ 300.00
Gary Archer	\$ 15.00
The Active Network Inc.	\$ 318.00
The Adoption Exchange	\$ 1,200.00
Total	\$ 5,505.00

It was further ordered that the Comptroller be directed to make the account change as listed below:

Increase Revenue Account	Amount	Increase Expense Account	Amount
20095-48400	\$ 5,505.00	20095-710500	\$ 5,505.00

04-98

ACCEPTANCE OF DONATIONS – KIDS KOTTAGE – SOCIAL SERVICES

Commissioner Galloway acknowledged the people who made donations for the Social Services Kids Kottage Emergency Shelters and client families of Social Services.

Upon recommendation of Mike Capello, Social Services Director, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Shaw ordered that the following cash donations, in the amount of \$9,429.75, to be used for miscellaneous needs for children in emergency shelters, be accepted with the Board's gratitude:

CASH DONATIONS

DONOR	AMOUNT
Anthem Inc.	\$ 2,000.00
Beverly and Ronald Harger	\$ 50.00
Koinonia Day Treatment	\$ 13.50
Silver State International	\$ 100.00
Michael and Tammy Dermody	\$ 5,000.00
Adam Wozniak	\$ 200.00
Diane Wozniak	\$ 50.00
Reno Airport Fire Fighters	\$ 250.00
United Way	\$ 758.25
Penny Warren	\$ 15.00
A & H Insurance	\$ 545.00
Mr. and Mrs. Brad Lencioni	\$ 100.00
Various – Cash	\$ 318.00
Adams & House Inc.	\$ 30.00
Total	\$ 9,429.75

It was further ordered that the Comptroller be directed to make the account change as listed below:

Increase Revenue Account	Amount	Increase Expense Account	Amount
20026-48400	\$ 9,429.75	20026-710300	\$ 9,429.75

04-99

REIMBURSEMENT AUTHORIZATION - 911 EMERGENCY RESPONSE ADVISORY COMMITTEE – PUBLIC WORKS

Upon recommendation of the 911 Emergency Response Advisory Committee, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Shaw ordered that the request for authorization for reimbursement to the City of Reno, for the purchase of a Meridian Option 11 telephone

switch from Verizon California, Inc., in the not to exceed amount of \$39,756.93, be approved.

It was noted that this purchase would streamline and expedite the relocation of the City of Reno Dispatch Center to the new Regional EOC/Dispatch Facility and create additional redundancy in the regional 911 systems of Washoe County after the move.

04-100 STREET NAME – GLEN WAY – PUBLIC WORKS

Upon recommendation of the Regional Street Naming Committee, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Shaw ordered that the request to name an unnamed easement Glen Way be approved effective February 10, 2004. It was noted the easement is located in Incline Village and provides access from Tahoe Boulevard to a condominium complex.

04-101 GRANT OF EASEMENT – SIERRA PACIFIC – SPANISH SPRINGS LIBRARY – LAZY 5 PARK – PUBLIC WORKS

Upon recommendation of Roger Van Alyne, Capital Projects Division Director, through Tom Gadd, Public Works Director, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion was duly carried, it was ordered that the grant of public utility easement to Sierra Pacific Power Company for installation, operation and maintenance of utility facilities at Spanish Springs Library at Lazy 5 Park, be approved and Chairman Shaw be authorized to execute same.

04-102 INCREASE FEES FOR INMATE MEDICAL ACCESS – SHERIFF

Upon recommendation of Dennis Balaam, Sheriff, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Shaw ordered that the request to increase the Inmate Medical Access Fee from \$5.00 to \$10.00, and to increase the Medication/Medication Renewal Fee from \$3.00 to \$5.00, be approved.

04-103 ACCEPTANCE OF BYRNE MEMORIAL FORMULA GRANT – RIDGE HOUSE - SECOND JUDICIAL DISTRICT COURT

Upon recommendation of Ron Longtin, District Court Administrator, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, it was ordered that the Byrne Memorial Formula Grant, for which the Second Judicial District Court serves as the subgrantee or "pass through" agency for federal funds to Ridge House, in the amount of \$47,391 with a County match of \$15,797, to support residential treatment for female offenders, be accepted.

It was noted the term of the grant award would be from July 1, 2003 through June 30, 2004. It was further ordered that the Comptroller be directed to make the following account changes:

Increase Revenue Account	Amount	Increase Expense Account	Amount
431100	\$47,391.00	710100	\$47,391.00

04-104 BUDGET AMENDMENTS - FY 2003/04 – TUBERCULOSIS CDC - HEALTH

Upon recommendation of Eileen Coulombe, Administrative Health Services Officer, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Shaw ordered that the amendments to the District Health Department fiscal year 2003/04 Tuberculosis CDC program budget in the decreased amount of \$1,395 be approved and the following account transactions be authorized:

Account Number	Description	Amount of (Decrease)
2002-10016-431100	Revenue	\$ (1,395)
2002-10016-701100	Base Salaries	(2,644)
2002-10016-701300	Overtime	(224)
2002-10016-701412	Salary Adjustment	(257)
2002-10016-705210	Retirement	(496)
2002-10016-705230	Medicare	(38)
2002-10016-711210	Travel	2,264
	Expenses	\$ (1,395)

04-105 BUDGET AMENDMENT – FY 2003/04 – HIV PREVENTION PROGRAM – HEALTH

Upon recommendation of Eileen Coulombe, Administrative Health Services Officer, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Shaw ordered that an amendment to the District Health Department fiscal year 2003/04 HIV Prevention Program budget in the amount of \$261,660 be approved and the following transactions be authorized:

Account Number	Description	Amount of Increase/(Decrease)
2002-10013-431100	Federal Contributions	\$ 261,660
2002-10013-701110	Salaries	(5,306)
2002-10013-705210	Retirement	(995)
2002-10013-705230	Medicare	(77)
2002-10013-710509	Seminars & Meetings	(1,100)
2002-10013-710119	Subrecipient Payments	269,498
2002-10013-711210	Travel	(360)
	Total Expenditures	\$ 261,660

04-106 INTERLOCAL AGREEMENT – CRIME AND PHOTO LAB - SHERIFF

Upon recommendation by Will McHardy, Captain, through Dennis Balaam, Sheriff, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, it was ordered that a Contract of Services between the Sheriff's Office Crime Laboratory and the State of Nevada Department of Public Safety, Division of Highway Patrol, for photo lab services, be approved and Chairman Shaw be authorized to execute the same.

04-107 CORRECTION OF CLERICAL AND FACTUAL ERRORS - ASSESSOR

Upon recommendation of Jean Tacchino, Assistant Chief Deputy Assessor, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, it was ordered that the following Roll Change Requests correcting factual errors on tax bills, and the Order directing the County Treasurer to correct the errors, be approved and Chairman Shaw be authorized to execute the same.

PROPERTY OWNER	APN/ID NO.	AMOUNT	ROLL
Interwest Bank	015-220-30	[-\$703.90]	2003 Secured
California AAA	020-201-65	[-\$173.41]	2003 Secured
Granite Construction Company	032-281-06	[-\$1,596.11]	2003 Secured
New Dura-Line Corporation	034-261-02	[-\$4,846.29]	2003 Secured
W. W. Grainger Inc	034-323-05	[-\$672.69]	2003 Secured
Great Western Hospitality LLC	040-131-27	[-\$305.15]	2003 Secured
J C Penney Properties Inc	090-090-10	[-\$18,538.41]	2003 Secured
Glenson Apartments	2/022-097	[-\$283.33]	2003 Unsecured
Phoebe, Inc	2/104-280	[-\$502.66]	2003 Unsecured
David J. Eckes, Architect	2/109-219	[-\$15.25]	2003 Unsecured
Wallace Johnson	2/174-312	[-\$30.56]	2003 Unsecured
Tracta Astech	2/179-133	[-\$730.12]	2003 Unsecured
Burns International Security Service	2/183-004	[-\$159.68]	2003 Unsecured
Sparks Oriental Store	2/203-174	[-\$44.90]	2003 Unsecured
A W M Hiphole Inc	2/300-058	[-\$300.60]	2003 Unsecured
Sierra Nevada Christian Music	2/472-093	[-\$808.35]	2003 Unsecured
Junior League of Reno	2/645-001	[-\$350.73]	2003 Unsecured
Bahia Night Club	2/680-602	[-\$158.13]	2003 Unsecured
Sierra Nevada Corp	2/960-097	[-\$8.67]	2003 Unsecured
Eugene Bennett	31/08-065	[-\$20.83]	2003 Unsecured
L.Proto Fab, Inc	2/100-437	[-\$135.21]	2002 Unsecured
Phoebe, Inc	2/104-280	[-\$580.59]	2002 Unsecured
Holy Angel Home Care	2/160-697	[-\$1,378.18]	2002 Unsecured
Coinstar Inc.	2/196-085	[-\$185.85]	2002 Unsecured
Rew Materials	2/305-037	[-\$148.99]	2002 Unsecured

Western Sealing & Striping Co Inc.	2/463-317	[-\$164.14]	2002 Unsecured
Holy Angel Home Care	2/160-697	[-\$1,587.06]	2001 Unsecured

**04-108 PAYMENT – REGIONAL EMERGENCY MEDICAL SERVICES
AUTHORITY – 911 EMERGENCY RESPONSE ADVISORY
COMMITTEE**

Commissioner Sferrazza asked who was requesting Washoe County to reimburse \$51,517.08 to the Regional Emergency Medical Services Authority (REMSA), and why would it be considered if Washoe County is not obligated to make the reimbursement.

Tom Gadd, Public Works Director, explained that because this is a five-year lease-purchase agreement with REMSA, it has to be approved by the Board on an annual basis. He said the funding is collected through a surcharge that is paid by each telephone customer throughout the County. He added that the E-911 Committee recommended that REMSA be paid this amount but the Board must approve it because the Board monitors their funds.

Katy Singlaub, County Manager, stated that through this agreement, REMSA is able to have the automatic number indicator and the automatic location information that speeds up the response time for medical emergencies because they do provide the medical response under their franchise.

Commissioner Sferrazza inquired what would happen if this amount was not spent for REMSA. He asked if could it be refunded to the taxpayers or be used for other purposes. Mr. Gadd said he did not know how it could be refunded because 25 cents per phone is automatically collected on the phone bill.

In response to Commissioner Sferrazza, Mr. Gadd explained that there could not be more than \$500,000 in the fund at any one time. Commissioner Sferrazza inquired as to what happens if there are excess funds, and Ms. Singlaub stated that there is an investment plan for the funds. She said there is a five-year lease-purchase agreement to support this REMSA contract so that REMSA, as the emergency responder for medical calls, would have a seamless participation in the E-911 system. Ms. Singlaub explained this is a commitment that REMSA made in good faith with Washoe County, and if the amount was not spent it could be invested elsewhere, but the E-911 Committee does not recommend that REMSA not be paid back for the commitment they made.

Commissioner Sferrazza asked if it is correct that the Board is under no obligation to authorize the payment. Mr. Gadd replied if the Board does not approve this, REMSA would not be paid; and REMSA would not have the seamless transfer of calls as part of this system.

Commissioner Sferrazza stated he would support the item for the current year, but he requested additional information concerning this payment before the next vote, specifically noting the benefits for Washoe County.

Upon recommendation of the E-911 Emergency Response Advisory Committee, on motion by Commissioner Humke, seconded by Commissioner Weber, which motion duly carried, Chairman Shaw ordered that a monthly payment to REMSA, for reimbursement of their lease-purchase agreement with Nevada Bell, in the amount of \$4,293.09 be approved.

04-109 ACCEPTANCE OF PARKS AND RECREATION ANNUAL REPORT FOR 2003 – PARKS

Doug Doolittle, Parks and Recreation Assistant Director, reviewed and summarized the Parks and Recreation Annual Report for 2003, which was placed on file with the Clerk.

Commissioner Galloway acknowledged that he had received many e-mails regarding Hidden Valley Regional Park enhancements, and Chairman Shaw read the names of the people who had sent e-mails stating their concerns. County Manager Katy Singlaub explained that the Parks Department has been moving forward on Hidden Valley Regional Park. She said she attended a Southeast Truckee Meadows Citizen Advisory Board meeting and noted there is great community support for the park. She confirmed she would share the correspondence that had been received with the Parks Department staff.

Commissioner Humke explained that, although there has been increased usage of the park, Hidden Valley residents continue to serve as stewards of the park by taking care of the trees and the watering system. He said this was a sign that the park is not adequately staffed, and he noted that the report indicates there is little activity in the way of park improvements. Commissioner Humke declared that the people of the Southeast Truckee Meadows are the have-nots in the County park system, and that the park has fallen into a state of disrepair because of years of neglect by the Parks Department. He recommended that citizens raise private money, and look for private ventures to come into the park for these improvements and enhancements, because it is not happening very fast through the Parks Department. He stated he would be voting “no” on acceptance and approval of the report.

Commissioner Weber thanked the Parks Department for the work that has been completed in her District. She acknowledged that there is only so much funding and she suggested that citizens throughout the County form a Friends Committee as a way to accomplish projects in their areas.

Ms. Singlaub stated that in December of 2003, staff proposed enhancements to Hidden Valley Regional Park, which are planned and programmed for next year’s budget.

Mr. Doolittle said that he takes the comments from Commissioner Humke very seriously, and staff is committed to providing service across the board for all of their parks. He assured the Board that he would look into the concerns in Hidden Valley.

Commissioner Galloway stated he fully understood Commissioner Humke's strong statement of concern; and he would accept the report, but duly noting the Board's serious interest in addressing these concerns.

Upon recommendation of Bambi Fehling, Public Information Officer, through Karen Mullen, Parks and Recreation Director, on motion by Commissioner Galloway, seconded by Commissioner Sferrazza, which motion duly carried with Commissioner Humke voting "no," Chairman Shaw ordered that the Washoe County Parks and Recreation Department Annual Report for 2003 be accepted and approved.

**04-110 EXTENSION OF AGREEMENT – NEIGHBORHOOD
MEDIATION CENTER, INC. - PURCHASING**

Katy Singlaub, County Manager, explained the matter involved authorizing the Purchasing and Contracts Administrator to extend the Agreement with the Neighborhood Mediation Center, Inc. for the Neighborhood Justice Center for four additional months, through June 30, 2004. She said the agreement was implemented when the legislature approved the assessment for mediation to be required for Washoe County, and the intent is to extend the agreement for four additional months in order to establish it on a fiscal year cycle and then it would be put out for bid.

Commissioner Sferrazza said his concern was the Executive Director's salary and benefits because they were a large percentage of the total budget for this entity.

Commissioner Humke had questions about the overall approach and he commented that the Board should not have to apply the math to figure out the salary. He suggested that the \$5.00 amount paid on court filing fees could be used to pay for staff to do the same work. He said he is concerned that this organization has moved away from County interests, as he sees a lot of activity with the City of Reno Neighborhood Advisory Boards and no activity with Washoe County Citizen Activity Boards. He noted that they are starting victim-offender mediation groups with the County's Juvenile Justice Agency, which is a positive step. He suggested that the Board consider ending this contract and using the funds to hire staff to do a proper job of mediation under the State statute.

Ms. Singlaub stated she would agendaize an item concerning whether this would be put out to bid or brought in-house, and she pointed out that the format of the financial statements was from the Certified Public Accountant (CPA). She said the CPA would be advised that the Board would like the accounting information provided in a more current format in the future.

Following discussion, Ms. Singlaub inquired if any of the Commissioners were concerned about \$50,000 for four additional months. Commissioner Galloway said there should be a due process to know how much could be saved or exactly what the alternatives would be. Ms. Singlaub responded it would take some time to get an alternative established, and there were cases being referred from the courts now.

In response to Chairman Shaw, Trip Barthel, Neighborhood Mediation Center Executive Director, stated there were audited financial statements available for every year. He said the company works with governmental entities and groups who are interested in using their services. He explained the salary for the Director is a lump sum and does not include health insurance.

Commissioner Galloway requested a presentation showing how the Justice Courts' loads had been reduced and what that would have cost had it not been reduced. Mr. Barthel was agreeable to presenting the information to the Board. He acknowledged the Neighborhood Mediation Center had completed 515 cases since opening, and 406 had been through the Justice Courts, along with Municipal and District Court matters.

Commissioner Sferrazza asked if Washoe County currently contributes \$150,000 a year, and how the figure of \$50,000 was arrived at for the four-month period. Mr. Barthel responded those are monies that are collected with an additional charge on court filing fees, and it is a pass-through from court filing fees into the program. Mr. Barthel confirmed the court collects a little less than the \$150,000 a year for the program, but they probably used the \$150,000 as a not-to-exceed number.

Darin Conforti, Senior Fiscal Analyst, explained the Neighborhood Mediation Center is currently funded by a \$10 administrative assessment. This assessment fee is through Chapter 244.1607 of the Nevada Revised Statutes, which gives the County the authority to establish a Neighborhood Mediation Center. He said the specific levy to fund the center is through Chapter 20.775 of the County Code, which calls for a \$10 assessment. Mr. Conforti further explained the assessment fee is split to fund the Neighborhood Mediation Center and the mediation program operated by the District Court.

In response to Commissioner Humke, Mr. Conforti stated that he would have to research whether it is an administrative assessment or a filing fee.

Commissioner Humke explained he was in the legislature when this passed, and he believed both of those fees are offensive, whether a surcharge on a filing fee or an administrative assessment. He said he would support the item to provide some planning ability for the current incumbents in those jobs.

Sam Dehne, Reno Resident, spoke on the Mediation Center and said there was a simple solution, that all people who are public servants and elected officials wear a name badge showing their position and salary.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, Chairman Shaw ordered that the Purchasing and Contracts Administrator be authorized to extend the agreement for the Neighborhood Justice Center, with the Neighborhood Mediation Center, Inc., for four additional months, through June 30, 2004, at an estimated cost of \$50,000 or prorated according to the fees.

It was noted that the contractor may seek additional funding through fees, grants, and other sources that may become available to support the Neighborhood Justice Center, however, the County is not liable for any financial support outside the collection and distribution of the funds collected from the court-filing fee.

**04-111 RECOGNITION AND AWARD TO EMPLOYEES FOR
INNOVATIVE SUGGESTIONS - FINANCE**

Darin Conforti, Senior Fiscal Analyst, reviewed the employee suggestions made by Pebble Ayers-Russell, Sheri Ingley, Karin Kremers, Marilyn Matylinsky and the recommendations of the County Suggestion Program Committee outlined in the agenda memorandum dated January 21, 2004. Chairman Shaw presented the Suggestion Program Certificate of Recognition awards to Sheri Ingley and Marilyn Matylinsky. Pebble Ayers-Russell and Karin Kremers were not present.

County Manager Katy Singlaub stated the County is very proud of their employees and there is an active employee suggestion program. She said suggestions are also welcomed from the public.

Upon recommendation of Mr. Conforti, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that the awards to Pebble Ayers-Russell, Sheri Ingley, Karin Kremers and Marilyn Matylinsky, as recommended by the County Suggestion Program Committee, be approved.

04-112 RESOLUTION - "WALK FOR HEALTH NEVADA" – HEALTH

Barbara Hunt, District Health Officer, explained that the Board of Health had determined to participate in "Walk for Health Nevada" from January 5, 2004 through July 2, 2004. She noted the Board of Health's six-month period was selected because that length of time would allow participants to develop a habit of seeking opportunities to walk and to enhance their level of physical fitness. She said the County Commission could select a different timeframe for their commitment, and she would be willing to work with anyone on County staff to help implement their participation.

Commissioners Galloway and Sferrazza asked for clarification as to details in implementing the program and Ms. Hunt gave a further explanation.

Commissioner Weber noted that it is a long walk to Gerlach and that she would support the item.

On motion of Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried, it was ordered that the challenge to participate in "Walk for Health Nevada" be accepted, the following Resolution be adopted and Chairman Shaw be authorized to execute the same:

**WASHOE COUNTY DISTRICT BOARD OF HEALTH
RESOLUTION IN SUPPORT OF "WALK FOR HEALTH NEVADA"
AND CHALLENGING OTHER REGIONAL GOVERNING BOARDS TO
PARTICIPATE**

WHEREAS, the Washoe County District Board of Health has jurisdiction over all public health matters in the Washoe County Health District; and

WHEREAS, chronic diseases such as coronary heart disease, stroke and diabetes are leading causes of premature death and disability; and

WHEREAS, maintaining healthy weight and physical fitness through regular physical activity is known to reduce the risk of these and other chronic diseases; and

WHEREAS, walking is an inexpensive and effective form of physical activity; and

WHEREAS, Walk for Health Nevada is part of the nationwide Walk for Health initiative that encourages communities to walk, using pedometers to measure daily steps, with the goal of at least 10,000 steps per day, for a period of six months;

NOW, THEREFORE, BE IT RESOLVED, that the Washoe County District Board of Health, in its leadership role to promote health in the Washoe County Health District, and in partnership with the Nevada State Medical Association Alliance (physicians' spouses), will participate in Walk for Health Nevada, beginning January 5, 2004 and continuing through July 2, 2004, and encourages employees of the Washoe County District Health Department to participate in this initiative; and

CHALLENGES the governing boards of other regional public entities to participate in Walk for Health Nevada.

**04-113 CLASSIFICATION AND RECLASSIFICATION OF POSITIONS -
HUMAN RESOURCES**

County Manager Katy Singlaub said the recommendation to approve the classification of new positions and the reclassification of an existing position is in preparation for the consolidation of Animal Control. She explained that adequate

positions do not exist within the system, and this was a provision of the interlocal agreement.

Upon recommendation of Joanne Ray, Human Resources Director, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Shaw ordered that the classification of new positions and the reclassification of an existing position be approved, as follows:

Classification of New Position		
Department	Recommended Class	Pay Grade
Public Works	Animal Services Manager	P
	Animal Services Kennel Assistant	F
	Animal Services Caretaker	B
	Veterinary Technician	J

Reclassification of Existing Position				
Department	Current Position	Pay Grade	Recommended Class	Pay Grade
District Attorney	Administrative Assistant II	L	Fiscal Compliance Officer	N

3:30 p.m. The Board recessed.

3:42 p.m. The Board resumed the meeting with Commissioner Sferrazza absent.

4:00 p.m. Commissioner Sferrazza returned during the following item.

04-114 DISCUSSION - ASSESSOR'S PARCEL NUMBER 552-131-02 – POTENTIAL DECLARATION OF SURPLUS – PUBLIC WORKS

Tom Gadd, Public Works Director, reviewed the agenda memorandum dated January 26, 2004, giving background on Assessor's Parcel Number 552-131-02. He presented maps of the Beckwourth Trail and photographs of the monument that is located off the Red Rock exit from U.S. Highway 395, and he requested direction from the Board in regard to disposing of the property.

In response to Chairman Shaw, Mr. Gadd stated the property could be divided with a parcel map to retain a portion of the bottom piece of it, including some of the remnants of the highway and the trail. He said an application would have to go through the City to do that, and the area is zoned general commercial.

Commissioner Galloway disclosed that he had met with Eric Moody from the Historical Society. Mr. Moody reported the original path has been obscured by subsequent traffic, which evolved into a network of roads, including a trade route to Susanville, and the wagon ruts are not necessarily those of the Beckwourth Trial.

In response to Commissioner Galloway, Mr. Gadd stated he could not confirm whether the swales were the original Beckwourth Trail or those of a later route, but most experts believe it started in Reno. Commissioner Galloway noted it is a question of whether the swales were part of the Beckwourth party because there were lots of wagon trains that took other routes north.

Commissioner Weber indicated she had looked at the historical marker placed at Red Rock Road. She noted she drove by the area in question and saw no way to access it.

Lisa Motell, Reno resident, stated she moved to Nevada from Marysville, California where the town celebrates Beckwourth Days every October. She noted James Beckwourth is a historical figure, and she suggested the Board place a marker near the area in question to honor him and establish this important part of Nevada history.

Lonnie Feemster, Reno resident and amateur historian, stated James Beckwourth is one of the most fascinating characters in the West and well known by historians as one of the great explorers. He said he would like to see a Western museum built in the area to preserve history.

Shirley Moore-Bias, Sparks resident, requested the site be cleaned up and a museum be built because of the great historical value. She said five other states have Beckwourth museums and activities. She stated this is Nevada history, American history, and Black history that needs to be preserved.

Onie Cooper, Reno resident, asked the Board to preserve the property. He said the area is accessible, and could allow for people to stop and learn the history of James Beckwourth.

Oyrind Frock, local resident who is involved in archeology and history, stated he has seen the swale segment that is 300 yards long. He explained this area is a remarkable display of Reno's transportation history that cannot be found anywhere else.

Ken Dalton, Reno resident, expressed his support for preserving the property and described "Our Story," an endeavor to gather information on the contributions of African-Americans in Nevada, and to educate people about those contributions.

Neal Cobb, local resident, verified he supported the sale of the two other parcels but not this parcel due to its historical significance. He stated people should be looking at the real thing, and not a marker in a more convenient place. He reviewed a chronology from the Utah Territory to Nevada statehood and asked the Board to preserve part, if not all, of this parcel.

Thomas Fee, Reno resident, said reading about this in a narrative or seeing pictures is not as impressive or valuable as standing on the trail itself. He acknowledged

this is the last and only remaining segment of the Beckwourth Trail in Nevada. He urged the Board not to sell the lower portion, which contains the Three Flags Highway and the Beckwourth Trail segments, and suggested it be developed into a beautiful park.

Commissioner Galloway asked for validation of the statement that this is the last and only remaining segment of the Beckwourth Trail in the State of Nevada. Mr. Fee explained he had not confirmed it officially, but it is his belief as a member of the Oregon-California Trails Association, Trails West and Amateur Archeologists of Nevada.

In response to Commissioner Galloway, David Hollecker, President of Trails West, Inc., gave a history of his background in regard to mapping and following miles of trails on behalf of the Bureau of Land Management, the Forest Service, and the Parks Service. He confirmed he knows what a wagon trail is as opposed to a jeep trail, and the trail on this parcel is the real McCoy. He described a wagon swale, explaining when traffic increased actual roads were prepared, but this was not the case in this area. Mr. Hollecker said on the Beckwourth Trail there is no shovel work or grading because the pioneers coming across did not think about building roads. He confirmed this is the only segment remaining. He said five or six years ago there were four segments of the Beckwourth Trail in Nevada, but three of them are gone due to development. He noted most of the trail now lies under U. S. Highway 395. He acknowledged this area as an important site, that James Beckwourth was an incredible man for the period of time he lived in, and he asked the Board to please withdraw it from sale and preserve it.

Commissioner Sferrazza stated he supports preserving the site and he asked Mr. Hollecker for a copy of the 1861 Army survey map he had referred to in his comments. In response to Commissioner Sferrazza, Mr. Hollecker confirmed he would provide the map for the Board, and he said it was never called the Beckwourth Trail in those days. He explained the trails took on the names of the places people traveled to and from, and it may have had several names. Mr. Hollecker referred to diary accounts of people who left what is now Glendale and Sparks and came up through the valley. He said they wrote about their travels and were very descriptive and accurate about where they went, noting the various springs they stopped at to water their stock. He stated they took the easiest routes, and where 395 travels upward was probably one of the easiest places to navigate. Mr. Hollecker acknowledged that Trails West, Inc. would be ready to help maintain the site.

Sam Dehne, Reno resident, said the agenda was not specific enough for citizens to know exactly what was going to be discussed regarding this parcel. He stated he knew more about it because of an article in the *Reno Gazette-Journal*. He also mentioned protecting the parcel from Reno's sphere of influence.

Commissioner Sferrazza commented the parcel is in his District, historic preservation has been identified as one of the County's goals and it would be a great disservice to declare it as surplus. He stated through the Washoe County Comprehensive Plan the land was not found to be of insignificant value and there is no overriding public benefit to destroy it. He said the County supports the efforts of the Nevada Division of

Historic Preservation to preserve and mark the pioneer trails and, when possible, to provide financial support for these efforts.

Commissioner Galloway suggested the Board not dispose of the property at this time, but direct staff to further examine the available documentation, including the 1861 Army map, and also to examine other options that might be available, such as dividing the property in a manner that preserves the visible wagon swale while allowing the rest of property to be put to use.

Commissioner Humke said the State Historic Preservation Agency is available to help, and he would look to the various agencies to assist in the search for the appropriate action to take concerning the parcel.

Commissioner Weber stated there might be some historic preservation that needs to be done, and she would support looking at what portions would be necessary to keep for the historic portion and having staff present further information to the Board at a later date.

Chairman Shaw acknowledged the many e-mails received by the Commissioners in support of maintaining a part of the parcel, if not all of it.

Mr. Gadd stated staff did have an archeological survey and a \$4,000 report completed by professionals, and he concedes there is some archeological significance to the bottom portion of the parcel. He explained the State Historic Preservation Office has said they feel it has been mitigated, but added it is possible to retain that portion of the parcel. He identified another alternative would be to split the parcel, which would allow retention of the trail and the portion of U.S. Highway 395 and to divest the other piece.

Commissioner Galloway noted Washoe County has a great deal of financial challenge at this time, and the Board would be in a better position to make a decision by allowing further research, exploring alternatives, and verifying whether there are any other pieces of the trail in existence. He discussed private entities possibly making a long-term commitment to working on a project like this, because public funding probably would not be available.

Commissioner Sferrazza said, before Commissioner Humke was on the Board, it was indicated that historic preservation was an issue to address, and staff was directed to come up with a committee or joint committee with the City for that purpose, and an inventory had been requested of historical places in Washoe County. County Manager Katy Singlaub confirmed the inventory would be completed soon.

Commissioner Galloway commented staff might come back with an option as to how that property could be divided up in a way that would allow some kind of museum or other public venue for observing this trail and still allow for disposal of part of the property, which is not of historic value.

On motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that APN 552-131-02 not be designated as surplus property at this time. It was further ordered that staff be directed to make additional efforts to establish the authenticity of the trail and the Three Flags Highway, and if it is verified as authentic, staff would return to the Board with a plan to ensure preservation of the area.

**04-115 SOLE SOURCE PURCHASE - ABI PRISM 7000 - QUANTIFILER
HUMAN DNA QUANTITATION KITS – SHERIFF**

County Manager Katy Singlaub noted that there is only one vendor for this item, and the alternative would be a labor-intensive, more costly procedure to measure the appropriate amounts of DNA.

Upon recommendation of Will McHardy, Captain, through Dennis Balaam, Sheriff, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that the Sheriff's Office Crime Laboratory be authorized to purchase an ABI PRISM 7000, in the amount of \$40,635, and three Quantifiler Human DNA Quantitation kits, in the amount of \$2,566.

**04-116 RESOLUTION – INITIATE NEGOTIATION OF FINANCIAL
AGREEMENT – ESTABLISHMENT OF SPECIAL ASSESSMENT
DISTRICT**

County Manager Katy Singlaub noted this is the first pilot project of sales tax anticipated revenue (STAR) bond legislation.

John Berkich, Assistant County Manager, reviewed the agenda memorandum dated January 29, 2004, giving background on the proposed project to establish a Special Assessment District within the sphere of influence and planned annexation area of the City of Sparks. He stated the County Special Assessment guidelines would be used to map the future progress of the formation of this district, and he said this is the initial step to begin the creation of the proposed district.

Commissioner Sferrazza stated his concerns and said he could not support an opened-ended proposal to move forward without additional information about the company, what benefits it would bring to the County and how it would attract visitors from outside of Nevada.

In response to Commissioner Galloway, Ms. Singlaub confirmed that the Board would know the essential details prior to finalizing the agreement. Commissioner Galloway commented that this type of procedure was followed in developing the baseball stadium.

Commissioner Humke thanked Commissioner Galloway for comparing this project to the baseball stadium, and he said the stadium had no rulebook, and this project does have a very finite set of rules that are contained in State statute.

Ms. Singlaub said there is a considerable body of law that guides this procedure, and she confirmed that before the Commission authorizes the district certain findings must be made. She explained that the Commission would demand the proponents provide details of financial feasibility and how they would meet the debt obligations.

Mr. Berkich stated two sets of rules apply the County Special Assessment Guidelines, and the rules concerning the usage of SB495 and the new mechanisms. Mr. Berkich acknowledged the property owners are petitioning the Board to begin this process.

Commissioner Sferrazza responded that he has no idea who the owners are, if they are reputable or not, and he requested this information before he would place his vote.

Rick Wroblewski, member of Tahoe-Reno Commercial Center and the Rocklin Group, explained that Hoss Equipment is the president of the corporation that owns approximately 30 acres, while Tahoe-Reno Commercial Center and the Rocklin Group owns approximately 1600 acres. He said his company has been involved with the public safety training complex, and they have worked with the County and the Cities of Reno and Sparks for over 10 years.

Mr. Berkich noted all the expenses incurred in doing the due diligence work are the responsibility of the developers, up to the time the bonds are issued, and prior to entering into negotiations, the property owner is required to post a letter of credit, surety bond or other acceptable form of payment for cost of the due diligence work necessary for development.

Commissioner Galloway reminded the Board when the STAR Bonds were discussed, the Board's purpose in supporting that concept was to promote regional economic prosperity. He said initial discussions might be of a sensitive nature, but prior to actually committing to this, specifics must be provided before findings can be made.

Upon recommendation of Mr. Berkich, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried with Commissioner Sferrazza voting "no," it was ordered that the following Resolution be adopted and Chairman Shaw be authorized to execute the same:

RESOLUTION

A RESOLUTION DIRECTING THE COUNTY STAFF TO INITIATE NEGOTIATIONS OF A FINANCIAL AGREEMENT FOR THE PURPOSE OF

**ESTABLISHING A SPECIAL ASSESSMENT DISTRICT ON
APPROXIMATELY 1800 ACRES WITHIN THE SPHERE OF INFLUENCE AND
PLANNED ANNEXATION AREA OF THE CITY OF SPARKS UNDER
CERTAIN CONDITIONS AND PURSUANT TO THE COUNTY'S SPECIAL
ASSESSMENT GUIDELINES AND CONSOLIDATED LOCAL
IMPROVEMENTS LAW AND ALL LAWS AMENDATORY THERETO AND
SUPPLEMENTAL THEREOF.**

WHEREAS, The Board of County Commissioners (the "Board") of the County of Washoe (the "County") in the State of Nevada is authorized under NRS 271.265 to establish a special assessment district within its boundaries to acquire, improve, equip, operate and maintain certain "projects" that specially benefit the properties in the district, to assess properties within the district to pay for such projects, and to issue bonds which would be paid by such assessments to finance the projects; and

WHEREAS, The Board, pursuant to the County's special assessment guidelines dated February, 1992 (the "Guidelines"), requires the submission of a petition and an application to initiate the formation of certain types of special assessment districts; and

WHEREAS, Pursuant to Chapter 469, Statutes of Nevada 2003, a municipality may establish a special assessment district and assess properties therein to acquire, improve, equip, operate and maintain a "tourism and entertainment project" as defined therein, may issue municipal bonds to finance the project and may pledge a portion of sales and use tax revenues generated in the district to pay the assessments (commonly referred to as "Sales Tax Anticipated Revenue Bonds" or "STAR Bonds"); and

WHEREAS, The State Legislature recognizes in Chapter 469, Statutes of Nevada 2003 the importance of economic development and tourism to Nevada and the need to compete effectively with other states in the promotion of economic development and tourism and it is the intention of the State Legislature that the provisions of that act be carried out for the promotion of economic development and tourism in Nevada; and

WHEREAS, It is the intention of the State Legislature for the provisions of Chapter 469 to be carried out for the promotion of economic development and tourism in the State of Nevada and for no other purpose; and

WHEREAS, All of the owners of the properties described in Exhibit A attached hereto (the "Property Owners") have petitioned the County to establish a special assessment district to acquire a tourism and entertainment project thereon to attract and draw tourists to and through Reno, Sparks and environs, as further described herein, (the "Project") and desire to negotiate financing and acquisition agreements to establish the special assessment district under the alternative procedure established in NRS 271.700 through 271.730; and

WHEREAS, Based on information currently available as presented the Board believes the Project would be in the interest of the public, and therefore desires to commence negotiations, preliminary work and analyses to determine the feasibility of the project; and

WHEREAS, For the purpose of designation and identification it is desirable that the herein described project, as so combined, be identified as "The Washoe County STAR Bond District No. 1" (the "District"); now, therefore, be it

RESOLVED, By the Washoe County Board of Commissioners that:

Section 1. Commencement of Negotiation.

The Board, pursuant to and in a manner consistent with the Guidelines, hereby authorizes staff to begin to negotiate with the Property Owners or their representatives for the Board's later consideration an agreement or agreements for financing and acquisition of the Project including the nature and size of the Project. The authorization to proceed is subject to the Property Owners making a security deposit with the County in the form of cash, a letter of credit, surety bond, or other form of security and in an amount acceptable to the County Manager or her designee to be used to pay the costs described in the Guidelines.

Section 2. Preliminary plans and assessment plats.

- a. General. A properly licensed engineer hired by the Property Owners and acceptable to the County may prepare the following for the Project.
 - i. Preliminary Plans. The engineer may prepare preliminary plans showing a typical section of the contemplated improvements, the type or types of materials, approximate thickness and wideness.
 - ii. Preliminary Costs. The engineer may prepare a preliminary estimate of the cost of the Project, including incidental costs. The preliminary estimate of costs (i) shall be broken down by type of construction (e.g. each building, golf course, and each infrastructure type as listed below) and the cost of each type of construction may be estimated in a lump sum or by unit prices; (ii) shall include, but not be limited to, the advertising, appraising, engineering, legal, consulting, builder control, printing and such other expenses as in the judgment of the Engineer are necessary or essential to the completion of such work and the payment of such costs; (iii) shall include the amounts estimated to be deposited from bond proceeds in reserve and other funds for the bonds to be issued by the County to provide funds for the acquisition and improvements of the Project.

- iii. Assessment Plat. The engineer may prepare an assessment plat showing the area to be assessed, the market value and a description of each lot, tract or parcel of land, the name and address of the owner, and the amount of estimated maximum benefits to be assessed against each lot, tract and parcel of land. Assessments shall be calculated as provided in Section 5 below.

Section 3. Location of District area.

The District will generally be located along Interstate 80 within the sphere of influence and planned annexation area of the City of Sparks, and is more particularly described in Exhibit A.

Section 4. Description of project.

- a. All property within the proposed District is presently undeveloped raw land. The Project is to provide tourism and entertainment facilities and backbone infrastructure that would, among other things, attract and accommodate major retail stores which would draw tourists and shoppers from outside of Nevada.
- b. As further described in the financing and acquisition agreements, the tourism and entertainment project is expected to consist of:
 1. Tourism and entertainment. A publicly owned building or complex of buildings to accommodate or house public and private activities as a part of a multi-faceted center for tourism and entertainment, including museum facilities, theater and amphitheater facilities, aquarium facilities, art galleries and other displays and auditorium facilities.
 2. Golf course(s) and/or other sports and entertainment facilities;
 3. Backbone infrastructure. Publicly owned facilities which are necessary, useful or desirable for the tourism and entertainment project, including, but not limited to:
 - i. Water treatment and distribution facilities: facilities, equipment, fixtures, structure, rights of way and all appurtenances and incidentals necessary, useful or desirable for the acquisition, transportation, treatment, purification and distribution of potable water or untreated water for domestic, commercial and industrial use and irrigation within the district.
 - ii. Storm sewer facilities: including facilities fixtures, structures, buildings and all appurtenances and incidentals necessary, useful

or desirable for the collection, interceptions, transportation and disposal of rainfall and other storm waters throughout the district.

- iii. Sanitary sewer facilities, including appurtenances and incidentals necessary, useful or desirable for the collection, interception, transportation, treatment, purification and disposal of sewage, liquid wastes, solid wastes, night soil and industrial wastes in the district.
 - iv. Streets, curbs, sidewalks and gutters.
 - v. Highway off ramps or interchange facilities providing access to the district off of Interstate 80.
 - vi. Off-street parking facilities.
- c. The Project is expected to require bonds in excess of \$1,000,000.

Section 5. Determination of special benefits, assessments and sources of payment

- a. The district properties are presently undeveloped raw land. Therefore, all of properties shall specially benefit from all aspects of the Project. The background infrastructure would prepare the properties for development and the tourism and other facilities are expected to attract people to the area to the benefit of retailers and service providers who locate on the properties.
- b. The entire cost of the project is of special benefit and shall be paid by special assessments against the lots, tracts and parcels of land benefited.
- c. All properties will be assessed, and assessments shall be levied upon all tracts in the District in proportion to the special benefits derived and within the limits established by law, including but not limited to NRS 271.300(2), 271.306, and 271.365.
- d. It is anticipated that if the conditions and requirements of Chapter 469, Statutes of Nevada 2003 are met, revenues from sales and use taxes shall be pledged to pay the assessments, including qualifying amounts paid prior thereto.

Section 6. Business Impact Statement.

This board determines that this resolution is not a "rule" within the meaning of NRS 237.060, and therefore a Business Impact Statement is not necessary.

Section 7. General Provisions

- a. The officers of the County are hereby authorized to take all action necessary to effectuate the provisions of this resolution. All action, proceedings, matters and things heretofore taken, had and done by the County, and the officers thereof (not inconsistent with the provisions of this resolution), concerning the District, be, and the same hereby are, ratified, approved and confirmed. The officers of the County be, and they hereby are, authorized and directed to take all action necessary or appropriate to effectuate the provisions of this resolution, including, without limiting the generality of the foregoing, the preparation of all further necessary contract documents, legal proceedings, and other items necessary or desirable for the acquisition of the improvements and for the completion of the District.
- b. The provisions of this resolution shall be liberally construed to effectively carry out its purposes.
- c. In the event that any provision in this resolution is deemed void, invalid or unenforceable by a court of competent jurisdiction, then such provision shall be severed from this resolution and all the remaining provisions shall remain in full force and effect.
- d. All orders and resolutions, or parts thereof, in conflict with this resolution are repealed to the extent only of such inconsistency. This repealer shall not be construed to revive any order or resolution.
- e. The Resolution shall be in full force and effect from and after its approval.
- f. Passage of this Resolution does not obligate the County to create the District; issue bonds therefore, include a pledge of money, or to give any approvals to any project in the District or elsewhere.

**04-117 AWARD OF BID - CARPET TILE AND INSTALLATION – BID
NO. 2413-04 - PURCHASING**

This was the time to consider award of bid for Carpet Tile and Installation for the Public Works, Facility Management Division. The Notice to Bidders for receipt of sealed bids was published in the *Reno Gazette-Journal* on December 10, 2003. Proof was made that due and legal Notice had been given.

Bids were received from the following vendors:

Phil's Fine Floors
B.T. Mancini

Katy Singlaub, County Manager, explained this is a replacement of the entire carpet for the Reno Main Library. It was determined carpet-tile makes a more economical replacement, and the manufacturer also guarantees to replace tiles within 10 years.

In response to Commissioner Galloway, Ms. Singlaub confirmed that the 10-year commitment could be in writing as part of the award of the bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, Chairman Shaw ordered that Bid No. 2413-04 for carpet tile and installation for the Reno Main Library for the Public Works Department, be awarded to the lowest responsive and responsible bidder, Phil's Fine Floors, in the amount of \$134,495.

It is further ordered that the provision in Bid No. 2413-04, Section 1.8 that allows Washoe County to utilize bid pricing for future Fiscal Years 2004/05 and 2005/06 requirements if prices do not increase be exercised.

04-118 AWARD OF BID – INCLINE VILLAGE MAINTENANCE FACILITY - PWP-WA-2004-71 – PUBLIC WORKS

This was the time to consider award of bid for the Incline Village Maintenance Facility for the Public Works Department. The Notice to Bidders for receipt of sealed bids was published in the *Reno Gazette-Journal* on December 19, 24 and 31 2003. Proof was made that due and legal Notice had been given.

Bids were received from the following vendors:

- West Coast Contractors
- United Construction
- Northern Sierra Construction
- MGM Construction
- Clark & Sullivan
- Frank Lepori Construction
- Bison Construction

Commissioner Sferrazza commented on Incline Village wanting to form its own county and not wanting to reimburse Washoe County for any of the buildings the County constructs. County Manager Katy Singlaub stated that there is a movement among people in Incline Village, but the movement is without legislative support. She explained that there is statutory guidance on how facilities would be divided up in the case of a new county. She said the Board has not taken a position, nor has the legislature taken a position, and that these are things that would be negotiated with guidance from Legal Counsel.

Commissioner Sferrazza said if Incline Village takes over the building, they should pay Washoe County back. Commissioner Galloway commented that he felt the legislature was not going to allow someone to take over a facility while letting someone else pay the debt. Commissioner Humke added that he was not sure if that kind of condition could be placed on the award of the bid.

Commissioner Sferrazza noted that Commissioner Galloway has made conditions regarding consolidations, which makes the citizens of Reno responsible for their own debts, and added that the citizens of Incline Village should be responsible for all their own debts. Commissioner Sferrazza stated he would support the item, but he would not back a separate county taking over the facility.

Upon recommendation of Roger Van Alyne, Capital Projects Division Director, through Tom Gadd, Public Works Director, on motion by Commissioner Galloway, seconded by Commissioner Humke, which motion duly carried, it was ordered that Bid No. PWP-WA-2004-71 for the Incline Village Maintenance Facility for the Public Works Department be awarded to the low, responsive, responsible bidder, United Construction Company, in the amount of \$3,665,000, and that Chairman Shaw be authorized to execute the contract documents.

**04-119 CONTRACT AMENDMENT – LANG EXPLORATORY
DRILLING - ARROWCREEK SUBDIVISION – WATER
RESOURCES**

Commissioner Sferrazza inquired if there would be any reimbursement from hook-up fees from ArrowCreek. Jeanne Reufer, Water Resources Planning Division Manager, explained that these costs are related to utilities operations, so they would be recouped through rates and hook-up fees, and there are sufficient hook-up fees to pay for this amendment.

Upon recommendation of Paul Orphan, Engineering Manager, through Steve Bradhurst, Water Resources Director, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, it was ordered that the contract between Washoe County and Lang Exploratory Drilling be amended to reflect an increase of \$147,751.70 total contract amount not to exceed \$879,459.70, for the continued construction of two production water wells in the ArrowCreek Subdivision, and that Chairman Shaw be authorized to execute the amendment to the contract.

**04-120 TWO PERCENT ROOM TAX COLLECTION ALLOWANCE -
RENO-SPARKS CONVENTION AND VISITORS AUTHORITY –
FINANCE**

Darin Conforti, Senior Fiscal Analyst, explained this was a directional item to seek input from the Board on imposing a two percent room tax collection allowance for the Reno-Sparks Convention and Visitors Authority (RSCVA), which endeavors to improve its audit collection policies and processes for compliance and

collection of room taxes. He said the purpose was to create consistency between the RSCVA's procedures and the provisions of County Code, to make it easier and more efficient for the audit process.

Commissioner Galloway noted it is requested of Washoe County and the Cities of Reno and Sparks that each entity repeal their respective room tax regulations. He described a past situation with RSCVA's unilateral interpretation and taxing for short-term leases which were actually long-term leases beginning mid-month.

In response to Commissioner Galloway, Mr. Conforti explained the process of reviewing these regulations would be done with the District Attorney's Office, and the Board would be participants in terms of modifying the regulations to determine what changes might be needed. Legal Counsel John Rhodes stated it depends on the eventual structure if the Board would be merely advisory. He said this would begin the process and ordinance amendments by all three entities, and interlocal agreements would be needed.

Commissioner Galloway inquired how the Board would address a situation of room taxes not being assessed fairly, and Mr. Rhodes stated no ordinance would be repealed without the Board taking action to enact that repeal.

Commissioner Sferrazza said the RSCVA should pay for its proportion and collection of its taxes and Washoe County should do the same. He suggested paying a proportionate cost of the actual collection.

In response to Commissioner Sferrazza, Ken Smith, RSCVA, said the actual auditing costs are in excess of a half a million dollars a year. He noted it would be less than \$7,000 a year towards the County's goal to keep properties in compliance. He explained the RSCVA does not charge for hotel licenses, as in Clark County, and he stated their goal was to determine how the auditing costs could be offset for what the RSCVA retains versus what they pass through for the other jurisdictions. Mr. Smith confirmed the retention of room-tax-related penalties and interest amounts vary.

Commissioner Humke suggested the ordinance and the implementing regulations be kept on the books. He asked if it was possible to negotiate a memorandum of understanding about the split in costs that would be incurred, and he inquired what funds might be returned to Washoe County. He said the percentage rate could be the subject of the negotiation of the memorandum of understanding.

Commissioner Galloway said he would like staff to work toward a common ordinance and a common set of regulations. He requested staff work with Mr. Smith rather than relinquish and end up with someone else being the sole interpreter of state law and room tax.

Mr. Smith described the general procedure for adopting changes. He said the goal of the RSCVA is to eliminate ambiguities so everything follows one source, and

he added that allowing different interpretations creates challenges legally and with property owners and taxpayers.

Sam Dehne, Reno resident, said he has attended every RSCVA meeting and the Fairgrounds and Recreation Board meetings, since 1997, and finds the concept abhorrent, that appointed officials can go out and collect taxes from citizens. He declared the RSCVA wastes money and has lavish offices that are often empty.

Commissioner Sferrazza stated the two percent collection allowance could be modified if it is found to not represent the cost, and the RSCVA should be allowed to retain the penalties and interest collected on delinquent room taxes to help offset the cost because they are actually performing that function. He confirmed the RSCVA already is collecting the tax, and the Board is not giving them that authority today.

County Manager Katy Singlaub confirmed the memorandum of understanding would be coming back to the Board for approval.

Upon recommendation of John Sherman, Finance Director, on motion by Commissioner Humke, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that staff explore ways to harmonize the ordinance with the Cities of Reno and Sparks and RSCVA of Washoe County, including ordinances and regulations that interpret those ordinances. It was further ordered that staff pursue negotiations with the RSCVA regarding a memorandum of understanding to finalize agreements as to the cost that would be borne by each entity in this auditing and tax collection effort.

04-121 ENDORSEMENT OF AMENDMENTS TO SETTLEMENT AGREEMENT – DEPARTMENT 9 DISTRICT COURT - COMMUNITY DEVELOPMENT

County Manager Katy Singlaub stated this is specific to certain areas and is intended to streamline the process, should there be any disputes in the future.

Upon recommendation of Mike Harper, Planning Manager, on motion by Commissioner Sferrazza, seconded by Commissioner Galloway, which motion duly carried, Chairman Shaw ordered that the amendments to the settlement agreement resulting from Washoe County and Sun Valley General Improvement District versus Washoe County Regional Planning Governing Board be endorsed, and that the following processes be implemented:

1. For a cooperative plan application that is not within an area covered by an adopted specific plan, joint plan, separate settlement agreement (e.g. Verdi) or cooperative plan, County staff will identify and apply relevant area plan policies to the analysis of a cooperative planning application that involves an increase in residential density, a change from residential use to commercial use or a proposed commercial use

that is not identified as an appropriate commercial use within the land use district in which the cooperative planning application is located.

2. The current time frames for reviewing and responding to cooperative planning applications not be altered through this amendment.
3. The Cities agree to specifically include a section identifying the County's comments and the Cities' assessment of those County comments within their staff reports on cooperative planning applications.
4. After a City's process of review and approval of a cooperative planning application (Planning Commission and City Council actions) is completed, should the County disagree with the final action, the County may appeal that decision directly to Department 9 of the Washoe County District Court, bypassing the dispute resolution process before the Regional Planning Commission and Regional Planning Governing Board.

**04-122 RESOLUTION – INTERFUND LOAN – PUBLIC WORKS
CONSTRUCTION FUND - SPECIAL ASSESSMENT DISTRICT
NO. 35 FUND - FINANCE**

Upon recommendation of Kim Carlson, Senior Fiscal Analyst, on motion by Commissioner Humke, seconded by Commissioner Sferrazza, which motion duly carried, it was ordered that the following Resolution be adopted and that Chairman Shaw be authorized to execute same:

RESOLUTION

A RESOLUTION AUTHORIZING AN INTERFUND LOAN – PUBLIC WORKS CONSTRUCTION FUND (4002) TO THE SPECIAL ASSESSMENT DISTRICT 35 FUND (4235)

WHEREAS, the Public Works Construction Fund of the County (Fund 4002) has sufficient cash resources to finance a short-term interfund loan in an amount not to exceed \$190,000 without adversely affecting its cash needs; and

WHEREAS, the Special Assessment District 35 Fund (Fund 4235) is in need of a short-term loan to cover expenses until receipt of bond proceeds for the Street improvements; and

WHEREAS, the short-term loan will not in any way have an adverse or deleterious effect upon the Public Works Construction Fund (4002) or the Special Assessment District 35 Fund (4235);

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE IN THE STATE OF NEVADA:

Section 1. The County Comptroller is hereby directed to transfer in amounts as needed, up to \$190,000, from the Public Works Construction Fund (4002) to the Special Assessment District 35 Fund (4235) until bond proceeds are received, and make appropriate accounting entries.

Section 2. The cash interfund transaction for this loan is as follows:

	Debit	Credit
<u>Public Works Construction Fund (4002)</u>		
Due from SAD 35 Fund	\$190,000	
Cash		\$190,000
<u>Special Assessment District 35 Fund (4235)</u>		
Cash	\$190,000	
Due to Public Works Construction Fund		\$190,000

Section 3. The term of the interfund loan shall be twelve calendar months, commencing on the day of the first transfer, to be repaid on or before twelve calendar months.

Section 4. Interest will be charged at the rate of 1.5% per year on the outstanding balance on the loan.

Section 5. The Resolution shall be effective upon passage and approval.

Section 6. The County Clerk is hereby directed to distribute copies of the Resolution to the Department of Taxation, the Comptroller, the Budget Division and the Department of Public Works Engineering Division within 30 days.

04-123 AWARD OF CONSTRUCTION CONTRACT – SPECIAL ASSESSMENT DISTRICT NO. 35 – RHODES ROAD STREET IMPROVEMENTS – PWP-WA-2004-62 – PUBLIC WORKS

This was the time to consider award of the construction contract for Special Assessment District No. 35, Rhodes Road Street Improvements for the Public Works Department. The Notice to Bidders for receipt of sealed bids was published in the *Reno Gazette-Journal* on January 7 and 14, 2004. Proof was made that due and legal Notice had been given.

Bids were received from the following vendors:

Gradex Construction
Atlas Contractors
Sierra Nevada Construction

Paragon Associates
A&K Earthmovers
Petersen General Engineering
Frehner Construction
Granite Construction

Upon recommendation of Walter West, Engineering Division, through Tom Gadd, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, it was ordered that Bid No. PWP-WA-2004-62 for Special Assessment District No. 35, Rhodes Road Street Improvements for the Public Works Department be awarded to the low, responsive and responsible bidder, Petersen Construction, in the amount of \$130,943.28, and Chairman Shaw be authorized to execute same.

**04-124 GRANT OF DRAINAGE EASEMENT – SPECIAL ASSESSMENT
DISTRICT NO. 35 – RHODES ROAD STREET IMPROVEMENTS
– PUBLIC WORKS**

Upon recommendation of Walter West, Engineering Division, through Tom Gadd, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, it was ordered that the grant of drainage easement from Richard and Claudia Taras for Special Assessment District No. 35, Rhodes Road Street Improvements, be accepted and Chairman Shaw be authorized to execute same.

**04-125 AMEND VYA WASHOE COUNTY PUBLIC ROADS MAP –
APN 061-010-55 - PUBLIC WORKS**

County Manager Katy Singlaub explained that this item was continued from the December 9, 2003 meeting. She said it has been determined the road does not lead to public land, that it leads only to private land; and it is the recommendation of staff that it not be designated as a public road. She added whether or not the road is closed to access is the option of the private property owner.

Chairman Shaw recognized citizens DeArmond Sharp and Todd Jaksick who acknowledged their support for this item.

Commissioner Galloway stated he would support deleting the road, but he requested that in the future the Board go to the closest organization in order to find out if they have any reason that a road should not be taken off the list.

Upon recommendation of Rodney Savini, Deputy Public Works Director, through Tom Gadd, Public Works Director, on motion by Commissioner Sferrazza, seconded by Commissioner Humke, which motion duly carried, Chairman Shaw ordered that the Vya Washoe County Public Roads Map, adopted on April 27, 1999 to remove the

road shown on APN 061-010-55, known as Fortynine Mountain Road, located in Section 7, Township 42 N. Range 19 E. in remote northern Washoe County, be amended.

04-126 2002 REGIONAL PLAN SETTLEMENTS AND ASSOCIATED ISSUES

Adrian Freund, Community Development Director, updated the Board regarding Judge Hardesty's assistance in working out an agreement on the Bushey and Busey property, which has been part of the Regional Planning Settlement discussion. He displayed an overhead and summarized that the issue was whether the property would stay in the joint plan or be under cooperative planning. He stated, with Judge Hardesty's clarification, the Busheys agreed to be part of the cooperative planning process.

Mr. Freund described issues of water service boundaries and stated Judge Hardesty has taken jurisdiction over the issue of whether there was bad faith on the part of the County in dealing with water service to the Verdi area. He said they spent time with Judge Hardesty going through the discovery process, determining how many persons would be deposed on each side, what the schedule for hearings would be, and what would enter into a consideration of bad faith.

Commissioner Sferrazza asked why the County could not file on bad faith against the Verdi Property Owners for making untrue allegations, and Mr. Freund responded that would be discovered in the upcoming hearings. Mr. Freund noted Judge Hardesty did direct the property owners and their attorney to meet with Water Resources to discuss issues and procedures of how water service might be provided in that area. He added that they did not meet with the County, so he does not have knowledge of any substantive discussions occurring.

Commissioner Galloway noted the adequacy of the provision of water service was the subject of the settlement, and there is no doubt Washoe County is going to honor the settlement and provide water service. He stated it is a non-issue that should never have been introduced, and it constitutes bad faith on their part, trying to introduce something into the settlement that was not there.

Mr. Freund explained the water purveyor was not part of the settlement agreement and the property owners are attempting to bootstrap that in. He added their strategy is to limit it to what information they did have at the hearing, and on what the County's decision was based, and whether the County made that decision in good faith. John Rhodes, Deputy District Attorney, stated Judge Hardesty took jurisdiction in order to gain a resolution. Commissioner Sferrazza said the Commission had absolute authority to decide that issue, and there was no bad faith at all. Mr. Freund added it is a very difficult charge to uphold and substantiate. Commissioner Galloway confirmed the County would provide adequate water service to any properties developed in keeping with the settlement agreement.

04-127

REPORTS / UPDATES FROM COUNTY COMMISSION MEMBERS

Commissioner Galloway gave an update on the Incline Village General Improvement District and said they had recently lost a key person, Joe Borgadine, the liaison to the Citizens Advisory Board (CAB), due to a tragic automobile accident. He extended the Board's sympathy to his family and also to the organization for the loss of such a valuable colleague.

Commissioner Weber commented that a Gerlach CAB meeting was held last night, and she had not been notified. She questioned the procedure for notification and requested minutes of the meeting. County Manager Katy Singlaub stated that they do need to have minutes from the meeting.

Commissioner Sferrazza said he had not been notified of the Charting Our Course Committee meetings, and he would not be able to attend due to his schedule. Ms. Singlaub noted that the committee meets every Thursday at 3:00 p.m. in the Community Development Conference Room. Following discussion, the Commissioners agreed that they would attempt to attend in Commissioner Sferrazza's place, and as long as there were only one or two gathered at the meeting, they would not be breaking the Open Meeting Law restriction.

Commissioner Weber said she is the other appointed Commissioner serving on the Charting Our Course Committee, and the meetings are very productive. She stated the people on the committee are working hard for the benefit of the County.

Ms. Singlaub confirmed she would send out the entire schedule of meetings to the Commissioners.

04-128

COMPREHENSIVE PLAN AMENDMENT CASE NO. CP03-010 – RENO-STEAD CORRIDOR JOINT PLAN – SKY VISTA

5:30 p.m. This was the time set in a Notice of Public Hearing, published in the *Reno Gazette-Journal* on January 30, 2004 to consider changes to the boundaries of the North Valleys Area Plan to reflect a previously approved change to the Reno-Stead Corridor Joint Plan for Sky Vista Parcel E. Changes made to the boundary of the Joint Plan necessitate changes to the North Valleys Area Plan boundary. Administrative changes include a revised map series with updated parcel base and a revised table of land uses. Two separate administrative changes are proposed for APN 552-050-05 and 556-290-01. The administrative change to APN 552-050-05 reflects new information on slopes and will redesignate a portion of the property from General Rural (GR) to Low Density Suburban (LDS). Assessor Parcel Number 556-290-01 will be redesignated to reflect new information on flood plains and will redesignate that portion of the property not within a flood plain from General Rural (GR) to Medium Density Suburban (MDS).

Sharon Kvas, Community Development, reviewed the three changes outlined as recommendations in the agenda memorandum dated January 30, 2004.

The Chairman opened the public hearing by calling on anyone wishing to speak for or against Comprehensive Plan Amendment Case No. CP03-010. There being no response, the Chairman closed the public hearing.

Commissioner Sferrazza asked for clarification in terms of land use planning, and Ms. Kvas explained this is not agriculture land and it is relatively arid. She stated there would be enough water for an individual to pump for domestic use only.

Having made the following findings, on motion by Commissioner Galloway, seconded by Commissioner Weber, which motion duly carried, it was ordered that Comprehensive Plan Amendment Case No. CP03-010 be approved. It was further ordered that the Chairman be authorized to execute the Resolution after a determination of conformance with the Regional Plan by the Truckee Meadows Regional Planning Agency.

FINDINGS:

1. The proposed administrative changes to North Valleys Area Plan will not adversely affect the implementation of the policies and action programs of the conservation Element or the Population Element of the Washoe County Comprehensive Plan. The administrative changes conform to the commitment of Washoe County to provide changes to the Comprehensive Plan when better environmental information becomes available.
2. The proposed amendments to the North Valleys Area Plan will provide for land uses compatible with existing and planned adjacent land uses and will not adversely impact the public health, safety or welfare.
3. The Washoe County Planning Commission has demonstrated that the proposed amendments to the North Valleys Area Plan respond to significant changed conditions or results in a more desirable use of land.
4. The proposed amendment to the North Valleys Area Plan will promote the desired pattern for the orderly physical growth of the County or adequately guide development of the County based on the projected population growth with the least amount of natural resource impairment and the efficient expenditure of funds for public services.
5. The proposed amendment to the North Valleys Area Plan is the second amendment to the Plan in 2003, and therefore does not exceed the three permitted amendments as specified in Section 110.820.05 of the Washoe County Development Code.

6. The Washoe County Planning Commission public hearing, prior to action on the proposed amendment to the North Valleys Area Plan, and the related changes to the text and maps of the plan, has been properly noticed in a newspaper of general circulation in the County as prescribed under NRS 278.210(1).
7. The Washoe County Planning Commission gave reasoned consideration to information contained within the staff report and information received during the public hearing.
8. The administrative change amendments to the North Valleys Area Plan respond to changed conditions and/or further studies that have occurred since the plan was adopted by the Board of County Commissioners.
9. The Washoe County Commission gave reasoned consideration to information contained within the reports transmitted to the Washoe County Planning Commission and the Washoe County Commission, and information received during the County Commission public hearing.

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There being no further business to come before the Board, the meeting adjourned at 5:50 p.m.

JAMES M. SHAW, Chairman
Washoe County Commission

ATTEST:

AMY HARVEY, County Clerk
and Clerk of the Board of
County Commissioners

*Minutes Prepared by
Lori Rowe, Deputy County Clerk*